



VIRTUAL HEADSHOT GUIDE

Follow our step by step guide on how to shoot your base image for your virtual headshot.

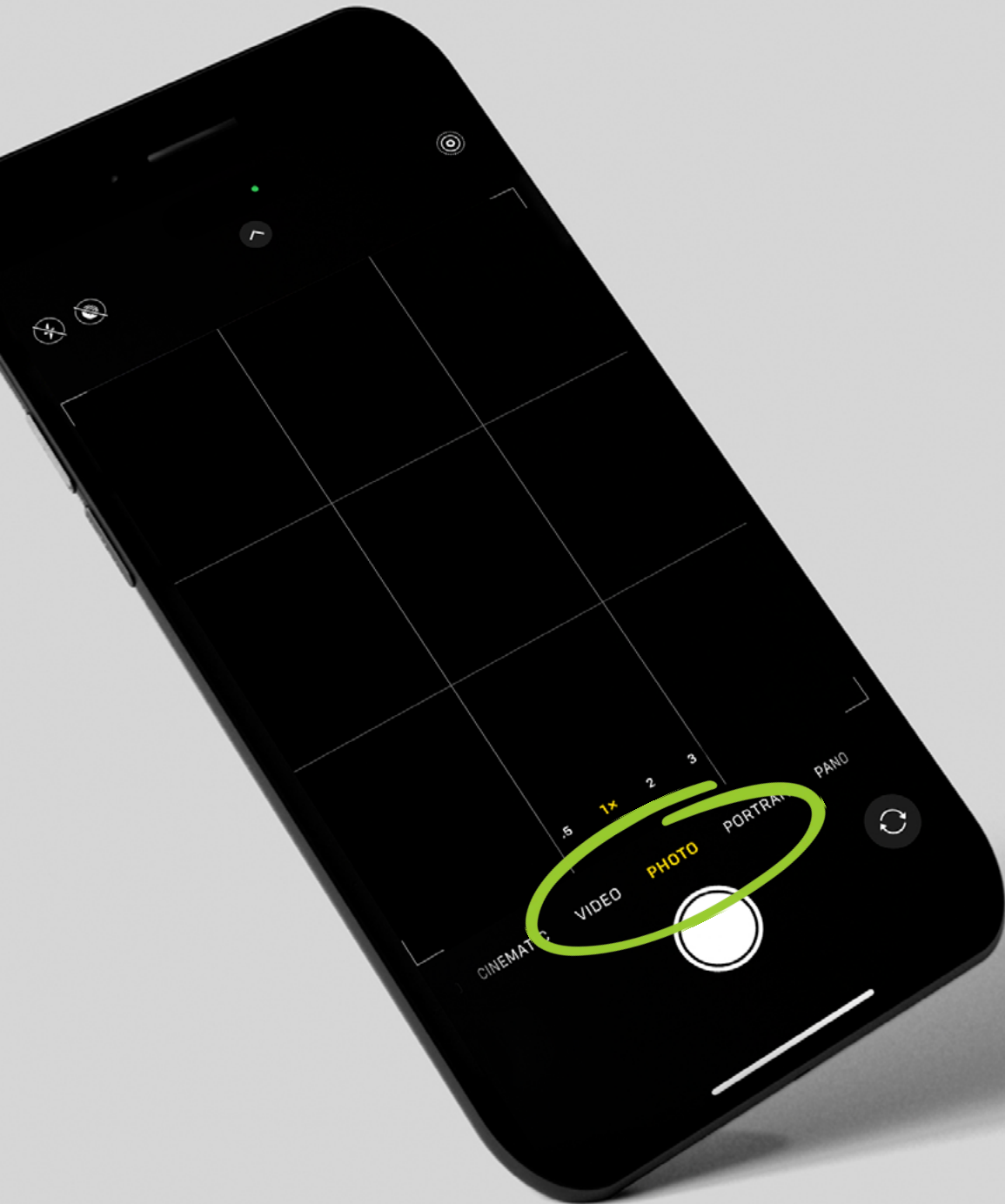
When you have taken your images, please visit :

headshotcompany.co.uk/virtual-headshots/upload

HEADSHOT
COMPANY

1: WHAT TO WEAR

- Please wear business appropriate clothing, with no large logos or graphics.

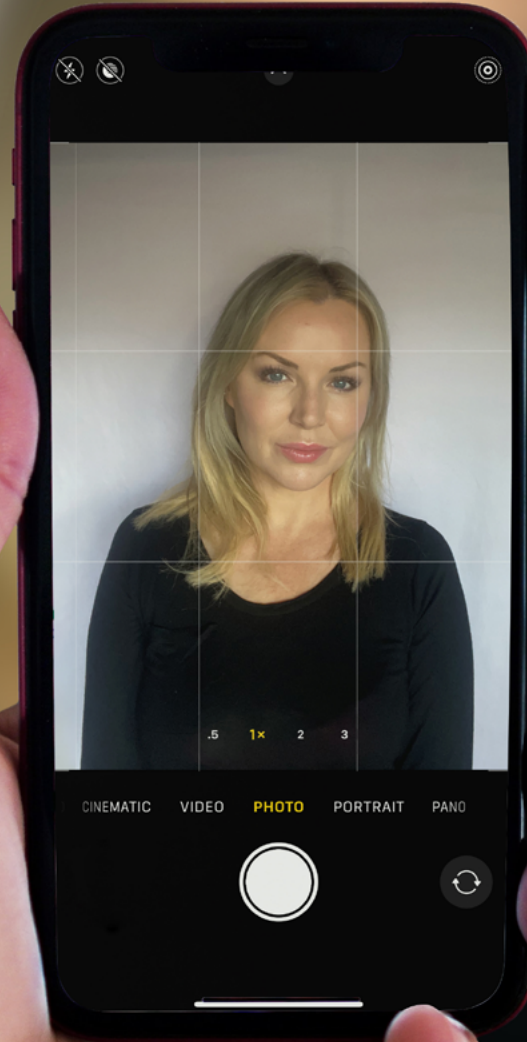


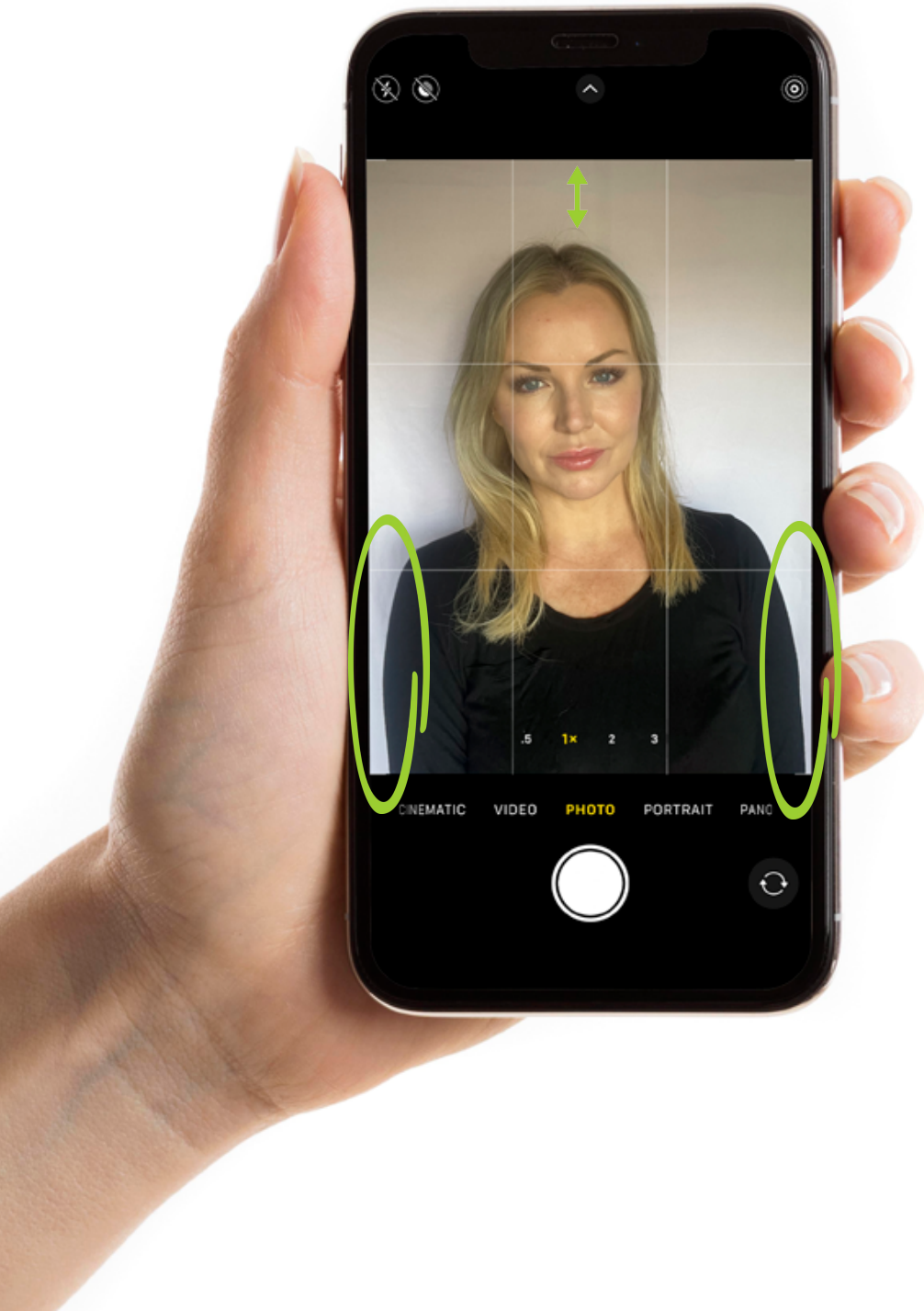
2: PREPARE YOUR DEVICE

- Please make sure that your camera is in 'photo' mode with no filters or effects applied.
- Please use the rear camera on your device, not the front-facing 'selfie' camera.
- Please also make sure that your cameras flash is turned off.
- You will need someone to take the image for you.

3: GET IN POSITION

- Find a window that doesn't have direct sunlight shining through it.
- Stand facing the window, keeping a distance of around 4ft.
- Make sure no ceiling lights or lamps are turned on in the room you are in.
- It is best to ask someone to take the images for you. Have them stand with their back to the window.
- If possible, stand against a plain background- but this is not necessary.





4: TAKE YOUR IMAGES

- Frame the image so that there is a gap either side of your arms and above your head. You may need to move forward or backwards slightly depending on the camera model.
- Take three images of yourself, with varied expressions. Try standing at different angles to the camera, straight on, off to one side etc.

5: THINGS TO LOOK OUT FOR



Image taken too closely.

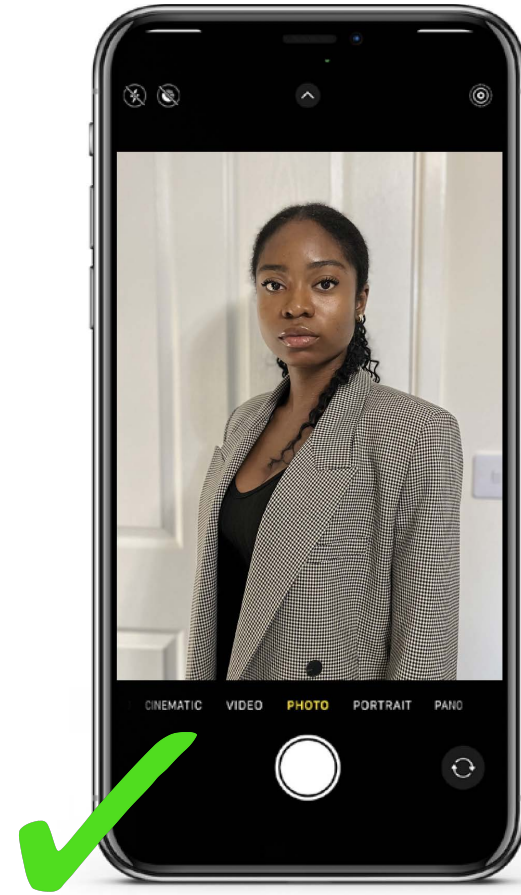
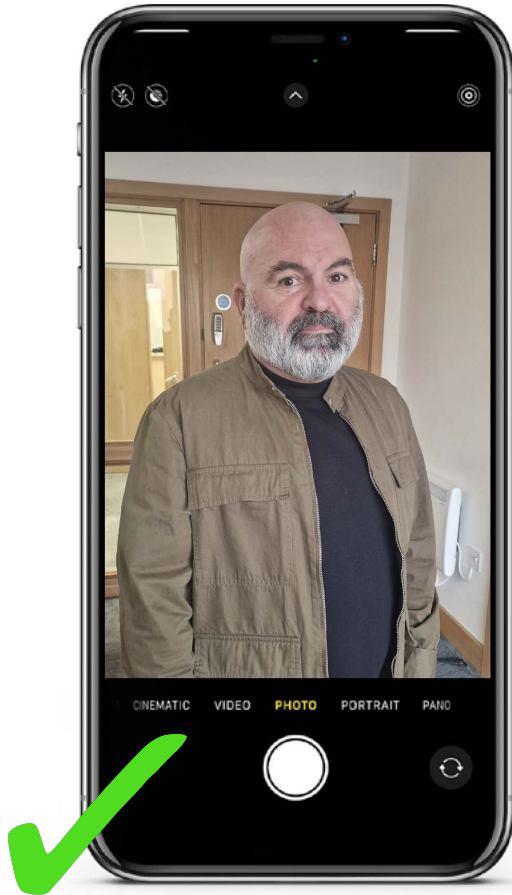


Person stood in direct sunlight,
casting shadows on face.



Image taken too far away and person
in direct sunlight.

6: GOOD EXAMPLES



7: UPLOAD YOUR IMAGES

- Upload your images via our website at: headshotcompany.co.uk/virtual-headshots/upload/



QUESTIONS?

If you have any questions, please email
james@headshotcompany.co.uk or call us on
0800 861 1430

Please upload your images to us at
headshotcompany.co.uk/virtual-headshots/upload/

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